



DEPARTMENT OF

# POLICE

## Logistics Manager

**Salary:** \$63,495 - \$67,305

**Type:** Full Time

**Benefits:** Full Benefits

**Closing Date:** Open Until Filled

### About Police

The members of the Salisbury Police Department are committed to providing the highest quality of police services by empowering our members and the community to work in partnership with the goal of improving the quality of life within the City of Salisbury, while at the same time maintaining respect for individual rights and human dignity. PRIDE in our community, PRIDE in our department, and PRIDE in ourselves.

### Profile

Manages operations of the Department's Property & Evidence Section and Quartermaster Sections within the Administrative Division. Supervises approximately 6-8 personnel. Oversees collection, storage and final disposition of all property of evidentiary, as well as non-evidentiary nature coming under the control and custody of members of SPD. Handles all confiscated, seized, found or acquired property that goes unclaimed through online auction, destruction, conversion to departmental use, return to the lawful owner, or through disposal by other approved means. Responsible for integrity of all property disposals. Oversees the lawful storage of all motor vehicles seized for court order forfeiture by members of the SPD. Responsible, in conjunction with the Accreditation Manager, for retrieval and submittal of documentation proofs, policy updating, policy dispersal, and preparation for virtual as well as on-site assessments.

### Preferred Education

Associate's Degree in business administration or related field; 3-5 year of experience may substitute for Associates Degree

### Preferred Experience

Ability to maintain confidential and sensitive information  
Good written and verbal communication skills  
Highly organized and good attention to detail  
Knowledge of inventory and budgeting processes

### Requirements/Certifications

Must possess a valid driver's license and pass a full background investigation including drug screen.

### How to Apply

**1 Visit [PoliceApp.com/SalisburyMD](http://PoliceApp.com/SalisburyMD)**

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.