



# City of Garfield

## POLICE DEPARTMENT

411 Midland Avenue

Garfield, New Jersey 07026

Tel: (973) 478-8500 Fax: (973) 340-3765



## Background Investigation Required Documents

### **THE BACKGROUND INVESTIGATION DOES NOT BEGIN UNTIL THE FOLLOWING DOCUMENTS ARE RECEIVED**

1. Birth Certificate
2. High School Diploma
3. College Diploma, if applicable
4. College Transcripts (from all colleges attended)
5. Official College Transcripts can be emailed or mailed to the Garfield Police Department at the attention to the Background Detective.
6. Social Security Card
7. Completed SSA-8240 and results
8. Motor Vehicle Driver's License, Registration Card, and Insurance Card for any vehicles owned or operated by you and / or your spouse. (All motorized vehicles and trailers)
9. Records of any name change, if applicable
10. Naturalization Papers or Registered Alien documents, if applicable
11. Marriage Certificate issued by governmental agency, if applicable
12. Records of divorce, annulment, legal separation, Restraining Orders, or Child Support, if applicable.
13. Selective Service Registration, if applicable.
14. Discharge and / or separation papers for military service (DD214), if applicable
15. Proof of residence (rent, utility bill or mortgage statement, etc.)
16. Any license held by you issued by a governmental agency, other than driver's license (i.e.: pistol, firearm purchaser, rifle, taxi / chauffeur, liquor, etc.)
17. "Judgments" and "Bankruptcy Final Decree", if applicable
18. List of weapons owned – Make, Model, Serial Number, and any pertinent paper work, if applicable
19. Last two years of Tax Returns (both State and Federal)
20. Full credit report from all three credit bureaus (TransUnion, Equifax and Experian)